

Quality Supervisor Job Description

As our new Quality Supervisor, you will develop and direct quality strategies concerned with development, application, and maintenance of quality standards for production processes, materials and products. You will also manage and lead a quality and inspection team.

Job Responsibilities:

- Develops and initiates standards and methods for inspection, testing, and evaluation.
- Assists other managers in developing and maintaining the ISO-9001 procedures and work instructions.
- Establishes program to evaluate precision and accuracy of production equipment and testing, measurement, and analytical equipment and facilities.
- Carries out any necessary Root Cause Analysis and works with team to develop and relay Corrective Action Procedures.
- Directs workers engaged in measuring and testing product and tabulating data concerning materials, product, or process quality and reliability.
- Oversees distribution of all measuring equipment as well as maintains calibration requirements.
- Suggests and implements changes in working conditions and use of equipment to increase safety, efficiency of shop, and quality.
- Analyzes and resolves work quality issues and assists workers in preventing potential issues.
- Initiates or suggests plans to motivate workers to achieve work goals.
- Confers with other supervisors to coordinate activities of individual departments.

Skills & Qualifications:

- Previous experience in quality departments.
- Previous manufacturing experience.
- Developed management & leadership skills.
- Developed verbal communication skills.
- Excellent judgment and attention to detail.
- Familiarity with standard industry quality equipment.
- Ability to read blueprints or follow technical specifications.
- High School Diploma or equivalent.
- Intermediate mathematic skills.
- Experience with Corrective Action Plans and Root Cause Analysis.